2026-2027

Parent-Student Handbook

Training future leaders in the BASICs to impact the world for Christ
(Bible, Academics, Service, Integrity, Courage)

FISHERS CHRISTIAN ACADEMY | 9587 East 131st Street, Fishers, Indiana

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Welcome!

Welcome to Fishers Christian Academy! We are glad that you selected Fishers Christian Academy and decided to partner with us. We consider this a sacred trust as we educate and equip the next generation to change the world for Jesus Christ. As we strive to reach the hearts and minds of our children, the critical need today is for a godly education. The moral relativism of our culture makes it essential that we train our young people in accordance with the absolute truth found in the God's Word.

The Mission of Fishers Christian Academy is to train future leaders in the BASICs (Bible, Academics, Service, Integrity, Courage) to impact the world for Christ.

The purpose of our school is to develop Christ-like character in all our students as we prepare them for the future. We endeavor to partner with our families in helping them raise their children for the glory of God. This can only be accomplished through the cooperation and help of the parents. Our school will never be more effective than the homes and churches that send the students. If education is to be successful, it must involve mutual respect and honor between the school and home. Division between the school, home, or even the church causes frustration and bitterness in the student. This handbook is written to give you a clear understanding of what Fishers Christian Academy believes and teaches. Please take the time to read it carefully prior to enrolling your child in the school.

We covet your prayers as we all endeavor to minister to your family!

All for the Glory of God!

Todd A. Falk

Pastor Todd A. Falk
Headmaster

1.0 Introduction

Fishers Christian Academy reserves the right to make, amend, or prescribe rules and policies for dress, appearance, or all other unforeseen problems that may arise at any time during the school year. The school expects full cooperation from both students and parents and adherence to all school plans, policies and regulations.

1.1 History

Fishers Christian Academy started with humble beginnings one year after Fishers Baptist Church was established in Fishers, Indiana under the leadership of Pastor Todd Falk and Jason Rigsbee. As a ministry of Fishers Baptist Church, the Academy opened its doors with 9 students on August 17, 2011. By the end of the first year, the student body grew to 20 students when Cornerstone Christian Academy of Noblesville merged with FCA. In 2013, FCA sought and gained Indiana State Board of Education Freeway Accreditation and has steadily increased enrollment to over 100 students and 20 faculty members and staff.

Since our first graduating class in 2012, Fishers Christian Academy has seen many students graduate and successfully take their next step in following God's plan. Our church leadership is committed to the continued success of this ministry and the spiritual and academic development of our students. The continued sacrificial giving of the members of Fishers Baptist Church and the families of Fishers Christian Academy makes this ministry possible.

1.2 Statement of Faith

Fishers Christian Academy, as a ministry of Fishers Baptist Church, believes and teaches the doctrines of the Christian faith as embraced by the historic, biblical, Baptist position.

The Scriptures

We believe the Holy Scriptures of the Old and New Testaments to be the Bible, as it is in truth, the Word of God (I Thessalonians 2:13). We believe in verbal, plenary inspiration in the original writings, and God's preservation of His pure words to every generation (II Timothy 3:16, Psalms 12:6-8). The Masoretic Text of the Old Testament and the Received Text of the New Testament (Textus Receptus) are those texts of the original languages we accept and use; the King James Version of the Bible is the only English version we accept and use. The Bible is our sole authority for faith and practice.

The Godhead

We believe in one Triune God, eternally existing in three persons--Father, Son, and Holy Spirit, co-eternal in being, co-identical in nature, co-equal in power and glory, and having the same attributes and perfections (I John 5:7; Deuteronomy 6:4; II Corinthians 13:14).

The Person and Work of Christ

We believe that the Lord Jesus Christ, the eternal Son of God, became man, without ceasing to be God, having been conceived by the Holy Spirit and born of the virgin Mary, in order that He might reveal God and redeem sinful men (John 1:1-2, 14; Luke 1:35; Isaiah 9:6; 7:14; Philippians 2:5-8; Galatians 4:4-5).

We believe that the Lord Jesus Christ accomplished our redemption through His finished work on the cross as a representative, vicarious, substitutionary sacrifice; and that our justification is made sure by His literal, physical resurrection from the dead (Romans 3:24-25; I Peter 1:3-5; 2:24; Ephesians 1:7).

We believe that the Lord Jesus Christ ascended to Heaven, and is now exalted at the right hand of God, where, as our High Priest, He fulfills the ministry of Representative, Intercessor, and Advocate (Acts 1:9-10; Hebrews 9:24, 7:25; Romans 8:34; I John 2:1-2).

The Person and Work of the Holy Spirit

We believe that the Holy Spirit is the Person who reproves the world of sin, of righteousness, and of judgment; and that He is the Supernatural Agent in regeneration, indwelling all believers and sealing them unto the day of redemption. We believe that the sign gifts were temporary and no longer needed. (John 16:8-11; II Corinthians 3:6; Romans 8:9; Ephesians1:13-14).

The Way of Salvation

We believe that the clear message of salvation is repentance toward God and faith toward our Lord Jesus Christ (Acts 20:21). We believe that salvation is "by grace" plus nothing minus nothing. We believe that men are justified by faith alone and are accounted righteous before God only through the merit of our Lord and Savior Jesus Christ. (Ephesians 2:8-10; John1:12; I Peter 1:18-19)

We believe that all the redeemed, once saved are kept by God's power and are thus secure in Christ forever. We believe that eternal life is the present possession of every believer (John 6:37-40, 10:27-30;

Romans 8:1,38-39; I Corinthians 1:4-8; I Peter 1:4-5).

The complete statement of faith of Fishers Baptist Church is available upon request.

1.3 Mission

FCA Mission Statement

Training future leaders in the BASICs to impact the world for Christ (Bible, Academics, Service, Integrity, Courage)

Fishers Christian Academy is a Christ-centered, Bible-based academic institution committed to impacting the world for Christ. Ultimately, our mission is to train Christian young people for a lifetime of Christian service.

We endeavor to encourage and assist families committed to fulfilling the biblical mandate to rear their children in the nurture and admonition of the Lord. As a ministry of Fishers Baptist Church, FCA's function is to serve as an extension of the Christian home in the educating of our children for the glory of God. Godly teachers teach our children the principles of God's Word to be "an example of the believer in word, in conversation, in charity, in spirit, in faith, and in purity."

1.4 Philosophy of Education

Fishers Baptist Church and Fishers Christian Academy believe that God mandates Christian education. The Bible is abounding with passages that make known to us what God's mind is concerning the education of our youth. The home is the primary training center. God has provided the church to carry out its Great Commission, which involves teaching and training our children. (Deuteronomy 6:1-25)

Parents have been entrusted with the principal task of rearing their children in the home. The Christian school, through the auspices of the local church, has been charged with the responsibility to assist parents with the task of providing an academic education to their children. In addition to that, the Christian school is to help reinforce in the life of each young person the biblical values taught in the home. The school does not stand in the place of the parent, but rather is designed to work in partnership with the parent. (Ephesians 6:1-4; Matthew 28:19, 20)

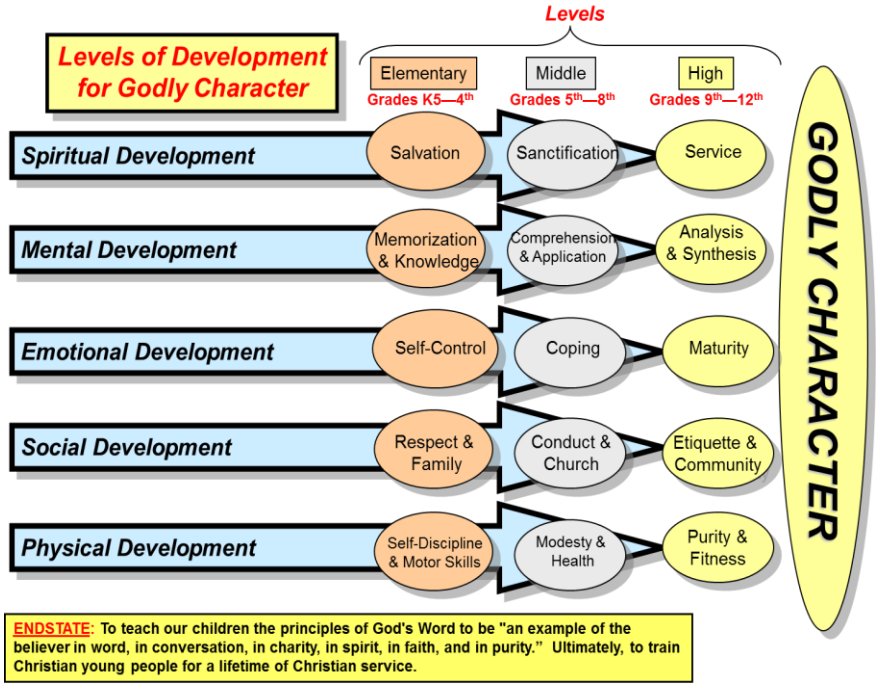
We believe that God has established a testimony in us and He has commanded us to make that testimony known to our children so that a godly generation of young people will be raised up and that the generation to come might know God and set their hopes in Him. (Psalm 78:1-7)

1.5 Philosophy of Purpose

The purpose of Fishers Christian Academy is to present all truths from the superior viewpoint of faith in Jesus Christ and to instruct our children with God's perspective from the Word of God. In fact, keeping in mind that all knowledge, understanding, and wisdom come from God, we see that all education becomes a revelation of God and that no academic subject can be properly understood apart from that revelation.

Therefore, there are three main ingredients to education: knowledge, understanding, and wisdom. **Knowledge** is the discovery of fact, principle, or concept. It grows from the simple to the complex and is contained in all academic subjects. **Understanding** is the ability to evaluate the facts and **Wisdom**, the most precious of all, is the ability to make judgments in light of that understanding. The Bible refers to these ingredients of education as treasures that come from God. (Proverbs 2:1-6)

The Bible teaches "Jesus increased in wisdom and stature, and in favor with God and man." (Luke 2:52) The Lord Jesus Christ has provided us with His salvation to accept and His example to follow. Therefore, Fishers Christian Academy seeks to develop the total person in the following areas:



1.6 Objectives

Since God created man a tri-partite being (body, soul, and spirit) and realizing that for the Christian, his body is the residence of God the Holy Spirit, the school stresses the development and care of the body within the spiritual, mental, emotional, social, physical, and academic aspects.
(I Corinthians 6:19, 20)

Spiritual Objectives

1. To lead the student to accept God's gift of eternal life through faith in Jesus Christ alone as Savior.
2. To develop attitudes and values consistent with the teaching of the Holy Scriptures.
3. To instill a personal responsibility to God for individual behavior. (John 3:16; Romans 12:1-2; Colossians 3:1, 2; I Corinthians 6:19, 20)
4. To help students find and follow God's will for their lives and serve Him with joy. (Romans 12:1-2).
5. To produce students who manifest the fruit of the Spirit in their daily lives.
6. To produce students who fulfill their responsibility for reaching the lost with the gospel of Christ.

Mental Objectives

1. To impart to students a command of common knowledge and basic skills.
2. To help students develop the ability to analyze, think, reason and make correct decisions.
3. To produce students who will live a mentally disciplined rather than a feeling-oriented life.
4. To challenge students to develop their talents and abilities for the glory of God, not self.
5. To help students develop spiritual discernment and character.

Emotional Objectives

1. To help students understand that they are "fearfully and wonderfully made" and that they are uniquely created in the image of God.
2. To teach students self-control and how to cope and adjust to the various adverse circumstances that may confront them in life.
3. To produce mature students who have an unwavering faith in God's presence, power and provision.

Social Objectives

1. To demonstrate love and respect toward others who are created in the image of God.
2. To grow in their appreciation and effective use of time as one of the most valuable resources given by God.
3. To develop proper attitudes toward dating, marriage, and the family, and employ Biblical principles necessary for establishing God-honoring homes.
4. To develop a correct Biblical attitude toward material things and use them responsibly to glorify God.
5. To develop a realistic and Biblical view of life and work.
6. To help students learn respect for the person, property, rights, opinions and feelings of others.
7. To teach students the importance of working together to accomplish a goal in the class, community and church.

Physical Objectives

1. To emphasize personal cleanliness and good grooming.
2. To steward his/her body as the temple of the Holy Ghost, denying oneself of anything that would hinder or bring physical harm.
3. To develop coordination, agility, and increased confidence through active participation in athletic programs.
4. To demonstrate time management skills by maintaining a healthy balance between athletic, academic, social, and spiritual pursuits.

Academic Objectives

1. To strive to achieve the highest academic potential based on the abilities God has given them. (II Timothy 2:15)
2. To demonstrate independent study skills and the ability to reason logically (critical thinking), using proper Biblical criteria for evaluation.
3. To understand and appreciate the foundations of our Christian and American heritage – responsible freedom, human dignity, and human government.
4. To understand the role of current events in God's plan for mankind.
5. To develop a growing understanding and appreciation for the fine arts through active involvement in opportunities for personal growth and expression.

1.7 Responsibilities

To the Christian Home

1. To cooperate closely with parents in every phase of the student's development within the educational program.
2. To communicate regularly with parents about the school's mission, purposes, and goals.
3. To assist families in Christian growth and fellowship, providing resources that will strengthen and encourage parents in their role as spiritual leaders.
4. To assist graduating seniors and their families with life and college planning and preparation.

To the Local Church

1. As a ministry of Fishers Baptist Church, to recognize the authority of the local church.
2. To support the authority of the pastor and the goals of the local church.
3. To encourage each student to be faithful to Fishers Baptist Church or like-minded, Bible-believing church.

To the Country

1. To recognize our patriotic duty by teaching love and respect for our American flag, heritage and values.
2. To encourage students to be faithful in their civic responsibilities by serving their communities and country.
3. To recognize God given authorities by respecting and praying for public servants such as the police, military and governmental officials.

1.8 Affiliations and Curriculum

Fishers Christian Academy is accredited through the American Association of Christian Schools (AACS). FCA is a member of the AACS and Indiana Association of Christian Schools (IACS). Fishers Christian Academy uses the Abeka Curriculum.

1.9 School Governance

In accordance with Article VIII of Fishers Baptist Church Constitution, the Senior Pastor and Deacon Board retain general oversight of the ministry of Fishers Christian Academy. Fishers Christian Academy School Board functions under that authority and the pastor of Fishers Baptist Church is

responsible for all policies. The school principal, under the authority of the pastor, will be responsible for the day-to-day operations of the school.

2.0 Admissions

Fishers Christian Academy admits students of any race, color, disability, national or ethnic origin to the rights, privileges, programs, or activities generally accorded or made available to students at the school. It further does not discriminate on the basis of race, color, disability, national or ethnic origin in the administration of its educational policies, financial aid program, athletic or other co-curricular school administered programs.

As a private, Christian institution, admission to Fishers Christian Academy is a privilege rather than a right. This privilege may be forfeited should a student fail to meet their responsibilities. All students will be re-evaluated after the 6th, 8th, and 10th grades to determine their future status. It is vital that each student and their family are fully supportive of the goals of the Fishers Christian Academy.

2.1 Admissions Policy

Each student and parent must fully support and cooperate with the Statement of Faith and Policies of Fishers Christian Academy as well as FCA administration, faculty, and staff for a child to attend or remain in the school.

Attendance at Fishers Christian Academy is a privilege and not a right, which may be forfeited by any student who does not conform to the standards and regulations of the institution. The academy may request the withdrawal of any student at any time, who in the opinion of the school, does not fit into the spirit of the institution, regardless of whether they conform to the specific rules and regulations of the school.

Students enrolled in Fishers Christian Academy may not at any time participate in vaping, smoking, drinking, social dancing, use of narcotics, misuse of a controlled substance, pornography, or any type of behavior which is deemed immoral by the administration of Fishers Christian Academy. This applies to acts committed not only on the school property, but off the property as well. In addition, profanity will not be tolerated and will result in disciplinary action that could include suspension or expulsion.

Fishers Christian Academy reserves the right to implement searches of student's belongings, provided reasonable cause for an investigation exists.

Each parent and guardian agrees that any controversy or claim against Fishers Baptist Church and/or Fishers Christian Academy, its employees or agents, or claim arising during, or out of their child's enrollment, which cannot be resolved within Fishers Baptist Church and/or Fishers Christian Academy, shall be resolved with the assistance of a school-approved professional arbitration agency, through mediation or, as a last resort, through legally binding arbitration, also by the approved arbitration agency. The parent/guardian expressly waives the right to file a lawsuit against Fishers Baptist Church and/or Fishers Christian Academy, its employees or agents, except to enforce a legally binding arbitration decision, and agrees to pay legal fees for the Fishers Baptist Church and/or Fishers Christian Academy, should they not be found at fault.

One of the goals of Fishers Christian Academy is to work with parents and guardians to train Christian young men and women to be salt and light in their communities. Fishers Christian Academy believes that the Bible is the inspired Word of God and sets forth absolute truth by which Christians are to live. Fishers Christian Academy expects and requires that both students and parents will support the Academy in its distinct mission and in its Biblical beliefs. In relying on the teachings of Scripture, Fishers Christian Academy believes that the Bible prohibits sexual immorality of any type, including but not limited to pornography, homosexuality, or any other sexual activity outside the marriage of one man and one woman. On those occasions in which a home or student is acting counter to or in opposition to the Biblical beliefs and lifestyle that the school teaches, the school reserves the right, in its sole discretion, to refuse admission to an applicant or to discontinue enrollment of a current student. This includes, but is not limited to, living in, condoning, or supporting any form of sexual immorality; practicing or promoting a homosexual lifestyle or alternative gender identity; or otherwise having the inability to support the moral principles of the school as stated throughout this handbook.

The Pastor and the administration of the Academy reserve the right to establish and maintain standards for student conduct, dress, and scholarship. Students are expected to make acceptable progress both spiritually and academically, to abide by the school rules and guidelines, and to conduct themselves in a manner consistent with the policies and practices as established by the administration. It is expected that all parents and students accept the doctrinal statement of faith of Fishers Christian Academy and endeavor to keep in good standing with their church membership. Students who consistently violate the letter and spirit of rules and guidelines will be subject to dismissal from school.

2.2 Admission Requirements

K4-K5 Requirements

It is the school's policy that a child must have reached his 3rd, 4th or 5th birthday before August 1st to enroll in the school's respective K4—K5 program. Students who do not meet this requirement will be taken on a case-by-case basis. K4 students must be "potty" trained prior to entrance in the school. Evidence to the contrary after admission may result in dismissal from the school's program until the child is "potty" trained. All other grades will be tested to make sure accurate placement.

General Admission Requirements

Fishers Christian Academy was established to assist families that are sincere and committed in raising their children in godly and righteous standards. Parental commitment to Biblical training is a requirement for your child's admission. The child's primary teacher and example is the parent; while Fishers Baptist Church and Academy primary function is to assist the parents in that endeavor.

The primary requirements for student admission are that the child's parents (at least one) are saved and active members of a church of like faith. Parents and child are expected to attend all scheduled services.

2.3 Admission Procedures

Application does not assure acceptance to Fishers Christian Academy. After the application has been submitted, a school representative will conduct an interview and placement testing will be done. The application and the information from the interview and testing process will be reviewed together by the admissions committee. Applicants will then be notified of their enrollment status.

Parents or guardians, by the very nature of enrolling their children, are acknowledging by their signature on the application that they will support and abide by the school's academic and discipline procedures.

Fishers Christian Academy was formed to provide a thoroughly Christian education for students. Admission policies have been established to conform to that purpose:

1. FCA online application form completed and registration fee submitted.
2. A student is admitted to FCA based on their former record, standardized tests, an entrance exam, and final interview.
3. Official transcript and academic records must be on file for all

students transferring from another school.
4. An official birth certificate must be presented for all new students.
5. IDOE Home Language Survey.
6. Recent photo.
7. Scholarship Intention Form and Income Documentation.
8. Admission Policy—Both parents must sign.
9. Statement of Cooperation—Both parents must initial and sign.
10. Individualized Education Plan (for students that have one).
11. Immunization records.
12. Custody Documents.
13. Valid Health Insurance.
14. An interview will be scheduled when all paperwork is complete.
15. After the first three weeks of the school year, no student will be accepted until the new semester. An exception may be made for families moving from outside the community.

2.4 Re-enrollment

The last two weeks of February are set aside for current FCA families to re-enroll. At the end of the re-enrollment period, fees will increase and enrollment opens to new families. Parents must have all previous accounts current with the school upon re-enrollment. Students whose accounts are outstanding may not be re-enrolled or attend classes until accounts are current.

1. Medical Aid Release Form—You must include an updated copy of your child's immunization records.
2. Application—The Re-enrollment online form on the Gradelink.com parent portal must be filled out entirely and signed before we can process your request for each child.
3. Book Deposit Fee—A $100 book deposit fee must be included with your application in order for your request to be processed.
4. Tuition Payment Preference Contract —This is your payment schedule for the year.
5. Admission Policy—Both parents must sign.
6. Statement of Cooperation—Both parents must initial and sign.

2.5 Transfer of Students

Fishers Christian Academy is distinctly a Christian school. We are neither a remedial school nor a reform school. Students with special needs are considered on a case-by-case basis. Fishers Christian Academy works closely with the Hamilton Southeastern School District Special Education Department for all Individual Education Plans (IEP).

Fishers Christian Academy reserves the right to place each child on the academic level for which we deem him/her to be best suited and on the

high school level per credits earned. All new students will be required to take an entrance exam to assist in the proper placement of the student within the academic structure of Fishers Christian Academy.

2.6 Withdraw Procedure

Families may withdraw from Fishers Christian Academy by requesting a withdraw form from the school office at least two weeks prior to the desired date of withdrawal. The written notification includes the reason for the withdrawal and the last intended day of attendance. All materials belonging to the school must be turned in upon withdrawal and any remaining balance on the family's account is due immediately. **Registration fee is not refundable.** Students leaving the school during the school year may not visit the school or attend school activities or functions without special permission from the administration.

When withdrawing from the Academy, a student must check out at the office. All textbooks, library books, choral music, athletic uniforms, etc. owned by FCA must be turned in. A checkout form must be completed and financial obligations must be satisfied before withdrawal can be finalized.

2.7 Testing

Applicants to Fishers Christian Academy in grades 1 - 11 may be given age-appropriate ability and achievement examinations with the QUIC Test. The scores achieved on these examinations will be used to determine the grade level best suited to the student's capabilities.

3.0 Financial Policies

3.1 Tuition and Fees

Fishers Christian Academy is an independent Christian School and therefore is dependent upon the student's tuition and outside support to cover expenses for educating the students. We are very conscious of the sacrifices that are made on the part of both families and faculty and, therefore, desire to operate efficiently and effectively for the benefit of the students and their families.

1. **Tuition**: Tuition rates depend on the grade that the child is entering. Please check the tuition rate schedule on the school website at www.fisherschristianacademy.org. Tuition may be paid as one lump sum or per the ten-month plan. All tuition payments are due at the first of each month.
2. **Registration Fee/Re-enrollment Fee**: The registration fee is

required of all applicants who were not students at Fishers Christian Academy during the previous school year. Payment of the registration fee temporarily reserves the classroom space for the student until June 15.

3.2 Financial Policies

As good stewards of what God has provided us with, the school seeks to follow sound business and financial policies. As such, parents are expected to keep their school bill current. Families who get behind in the accounts will not be allowed to remain in the school:

1. **Payment Schedule** - All tuition payments are due on the *first of each month*. All accounts must be paid by the first of each month to avoid a late charge of $25. All accounts must be up-to-date before a report card will be sent home during the school year.
2. **Withdrawal Policy** - No fees are refunded if a student withdraws from FCA. Families are responsible for the full amount of current semester's tuition payment if the student is withdrawn during a semester. **Voucher recipients who withdraw are also still obligated to cover any lost tuition**.
3. **Release of Transcripts and Diplomas** - Transcripts and diplomas will not be released until accounts owed to FCA are paid and outstanding obligations are met**.**

3.3 Fees

Please note the Tuition and Fee Rate Sheet for other fees that include but are not limited to: PE uniforms, graduation fee, athletic participation fee for student athletes, school care charges, and lunch costs.

Students are required to purchase prescribed uniforms to follow the uniform policy. In addition, there may be miscellaneous expenses for field trips or class projects which require a fee. To eliminate the need for students to personally carry money, lunch vending items and aftercare are billed to the family's account.

3.4 Scholarships

Students from families with limited income are encouraged to apply for the IDOE Choice Scholarship Program. In addition, SGO scholarship funding is available through the gracious gifts of supporters of FCA for granting tuition assistance awards to students of families that qualify. See the school website for more information on the requirements of these two programs.

4.0 Attendance Policy

The primary goal of the Fishers Christian Academy's attendance policy is to encourage maximum student attendance so that students have every available opportunity to succeed.

Classroom attendance, even when grades are not assigned for the day's activities, provides a valuable learning experience. When students are absent, they deprive their classmates of their contributions to the learning process. Also, they do not derive any benefits themselves from the classroom discussions and interactions among teachers and fellow students. Besides losing time from the classroom learning environment, research has shown that students who missed school frequently or were habitually late often develop the same practices at work and elsewhere in life.

Being graded by the Indiana Department of Education, Fishers Christian Academy is measured by the state school accountability standards. Indiana Public Law 221 measures each school's attendance average against all other schools and places schools in performance categories using attendance as one of the criteria for placement.

Indiana attendance law mandates every child between ages seven (7) and eighteen (18) to regularly and faithfully attend school or be reported truant. A habitual truant is defined as a student who has more than ten (10) excused or unexcused absences in one (1) year. Therefore, a student who accumulates more than five (5) days of unexcused absences in one semester may be dismissed from the school.

A student can meet the instruction time requirement to "make up" for missing a day of in-person attendance by logging into the student's Abeka video portal and watching the class videos for the day(s) missed. A student can meet the student engagement requirement to "make up" for missing a day of in-person attendance by completing all the bookwork and assignments that were due or assigned in class on the day the student missed. In order to "make up" a missed day and not be officially marked absent, the student must fulfill the requirements within the same number of days the student missed.

4.1 Indiana Standards/Requirements

1. I.C. 20-33-2-28 Compulsory Attendance/Duty of Parents: It is unlawful for a parent to fail, neglect, or refuse to send his child to school for the full term as required under this chapter unless the child is being provided with instruction equivalent to that given in public schools.

2. I.C. 20-33-2-25 Habitual Truants: The superintendent or attendance officer must report a student who habitually is absent from school in violation of this chapter to an intake officer of the juvenile court or DCS
3. I.C. 20-33-2-44 Penalties: Anyone knowingly violating this chapter commits a Class B misdemeanor which is punishable by imprisonment and/or a fine.

4.2 Excused Absences

According to Fishers Christian Academy policy, certain absences are considered excused. These absences include:

1. Illness **(A doctor's note is required if a student is absent 3 consecutive days or 5 non-consecutive days during a semester**)
2. Death in the family
3. Service as a page for the Indiana State Legislature
4. College/school visitation
5. Medical or dental appointments—Appointments should be scheduled to minimize the amount of time out of the classroom. Ideally, appointments can be scheduled outside of school hours. Only a maximum of one-half day will be excused for an appointment without prior approval from the administration.
6. Students may be allowed to miss school for church-related activities ***provided arrangements are made in advance.*** A student may request up to two (2) days by bringing a note that has been signed by the parent. Students will be expected to complete and submit all work and homework before leaving. Tests and quizzes will be completed when the student returns to class.
7. Other excuses considered appropriate by the administration.

According to School policy regarding extraordinary circumstances parents may, in rare instances, receive approval of the principal for students to be absent and excused from school for reasons other than those specified by law and policy.

Upon returning to school a student must submit a written excuse signed by the parent or legal guardian. The excuse should be dated and state the exact nature of the absence. Jr./Sr. High students will bring the note to the office; elementary students will give the note to the classroom teacher. Any student who has been absent three (3) or more days will need a release from the doctor to return to school.

A student who is granted an excused absence will be responsible to arrange with his teacher to make up his work. Work that is missed due to an excused absence can be made up for full credit; however, the work

must be completed within the same number of days the student was absent. Any work not completed in the allotted time will be recorded as a zero. The work is considered complete when the student has watched the videos, completed all bookwork and assignments due.

4.3 Unexcused Absences

Any other absence is considered unexcused without prior approval from the principal. An unexcused absence will result in a reduction of 15% for missed assignments, projects, quizzes, and/or tests.

4.4 Students with Excessive Absences

1. When a student is absent more than 5 days in a semester, it is considered excessive.
2. When a student misses 3 days of school within a semester, the principal will review the student's attendance. The review will determine the causes of the student absences, and the student will be encouraged to improve his/her attendance. Documentation of the communication and plan will be kept on file.
3. When a student misses 3 consecutive excused days of school, the parent will receive a request for a physician's certification of a child's incapacity to attend school, or a letter requiring a doctor's note to document the causes of further absences.
4. Any further absences will result in a conference between the Principal, parent and child. A warning of further actions will be communicated if attendance does not improve; the student may be un-enrolled or jeopardize their ability to reenroll the following school year. The administration will also file a truancy report.
5. When a student misses more than 5 excused absences within a semester, they may lose credit for that class.

4.5 Tardy to School and Absences (Unexcused)

When students arrive in class between 8:15-8:30 a.m., teachers will record the tardy and apply consequences as listed in the section below. Students arriving after 10:00 a.m. may be considered truant. The teacher will write a discipline slip for these late arrivals, and an administrator will assign the following consequences:

1. Third Tardy: The teacher will contact home to inform parents.
2. Fourth Tardy: The principal will meet with the student and parent to strategize ways to arrive on time and discuss consequences.
3. Fifth Tardy: Five occurrences equal one (1) absence for student's habitually truant.

4. Half (1/2) day absent: student misses from 2-4 hours in a school day.
5. Full (1) day absent: student misses more than 4 hours in a school day.

4.6 How to Report an Absence

1. Parents may call 317.577.1777 to report a student absence. Whenever possible, the call should be made between 8:00 - 8:15 a.m.; if that is impossible, a voice mail message may be left at any time.
2. According to state law, parents may be required by the school to provide documentation from a medical provider for any student absence.
3. Absences which are not verified by parents within one day shall be classified as unexcused/truant.

4.7 Leaving School for Medical/Dental Appointments

1. Parents are encouraged to schedule appointments outside of school hours, and they should inform or remind students of their appointments beforehand.
2. The student should attend school before and after appointments.
3. The doctor's verification of the appointment should be submitted to the front office when the student returns to school, whether that occurs on the same day or on the following day.

4.8 Requests for Excused Absence

The parent should review the FCA attendance guidelines outlined at the beginning of the attendance section. If a parent believes that a student should be excused from school because of extraordinary circumstances, they should submit a request to the Principal. The Principal will determine whether the requested absence will be excused or unexcused. If the requested absences are unexcused, the student may be assigned a detention for each unexcused absence.

4.9 Vacations

Vacations must be scheduled around the school calendar. Absences for vacations, including absences to extend vacations and including partial days, are not excused. Extenuating circumstances must be approved by the administration. Plans must be made to make up the school work.

5.0 Behavior and Discipline

Students at Fishers Christian Academy are responsible to their school, under God, to conduct their personal lives in a way that will bring honor and reverence to Him and show respect and loyalty to their school. The Bible commands and describes for us what Christian conduct is and how each student can make it a part of his/her life.

Discipline is a balance of love and control. Discipline and order are necessary to the Christian, traditional educational process. Our faculty strives to provide love and attention to each individual student. It is our philosophy that if a teacher is to be respected by his students, the teacher must have the authority to handle matters of discipline. It is our aim not only to bring each child to his full potential academically, but also to teach our children the meaning of good character and responsibility. We look for full support from all our parents.

5.1 School Conduct

Fishers Christian Academy rules are established so that the educational process can be carried out, so that our school is orderly and functional, and so that "men may see your good works and glorify your Father which is in heaven." Basic standards of conduct are to be followed:

1. Be obedient by responding immediately when given directions with an honoring spirit.
2. Be submissive and respectful to authority. Respond to all authority and adults with "Yes, ma'am," "No ma'am," or "Yes, sir," "No, sir" as a matter of habit. The slang responses of "Yeah," "Nope," and "Okay" are not acceptable.
3. Be respectful of school property. Do not misuse or abuse any school property entrusted to your care. Do not place feet on the walls.
4. Be respectful and considerate of each other and each other's property.
5. Be orderly in the school's hallways; be attentive in class; follow classroom and school rules. Remove hats and hoods inside the building (boys).
6. Be respectful of our country and heritage by standing at attention to pledges and singing of the National Anthem.

5.2 Restricted Items and Conduct

The following are not allowed in school or at school functions:

1. Weapons of any type or items that have the appearance of a weapon.

2. Use or possession of alcoholic beverages, tobacco in any form, or non-prescribed drugs on or off campus.
3. Moral impurity of any type or in any form (including pornography).
4. Throwing snowballs on the school grounds.
5. Eating other than during regularly scheduled lunch time without permission.
6. Writing or distributing personal notes during class time.
7. Cell phones may not be used at school during the normal school day (arrival – 5:30pm). Students will be required to turn in their cell phones to their teacher at the beginning of the day. They will be returned at dismissal.
8. Parents may call the office, 317.577.1777 to contact their child during the school day. Students may use the office phone, with permission, to contact their parents as needed.

5.3 Pre-K and Elementary (PK-6th) Discipline

Student Conduct

Each elementary student is responsible to follow the rules of the classroom as defined in this handbook and by each elementary teacher. Failure to comply may result in the student having their name put on the board with check marks given for additional infractions (the teacher may utilize other similar systems to remind the student of their infractions). These infractions may be any of the following:

1. Talking out of turn or in an inappropriate manner
2. Hitting, fighting, or arguing
3. Being disruptive when child is supposed to be doing assigned work
4. Running in the classroom or hallways
5. Tattling on other students' behaviors when it was not of a dangerous nature
6. Unruly conduct
7. Any behavior that is not pleasing to the Lord or is addressed elsewhere in the handbook
8. Willful neglect of assigned responsibilities

Discipline Procedures

When a student receives a marker for improper behavior, the following discipline will be administered on a daily basis:

1. **First Offence:** A conference with the teacher with an opportunity for admission, forgiveness, and restitution.
2. **Second Offence:** Timeout or loss of recess time. In addition, a note will be sent home detailing the infraction. The note should be

signed by the parent or guardian and returned to school the next day.

3. **Third Offence:** The student will be sent to the principal and he will determine if a loss of recess, an in-school suspension, or being sent home for the rest of the day is necessary. The parent (or an adult designated by the parent) will need to pick up the child as soon as possible if the student is sent home. Student will receive 5 markers when he/she is sent to the principal.

The parent will be notified through the school system on **Gradelink.com**. This will allow each family to monitor their child's weekly progress. Students who accumulate an excessive number of markers in any semester will be disciplined per the following:

1. **10 Markers**: Required parent and teacher meeting with after school detention (Parents will be charged for aftercare)
2. **15 Markers**: One day in-school suspension
3. **20 Markers**: Two day out of school suspension
4. **25 Markers**: Three day out-of-school suspension
5. **30 Markers**: Expulsion

5.4 Junior/Senior High School (7th–12th) Discipline

Student Conduct

Christian students who study with us at Fishers Christian Academy are responsible to their Heavenly Father to conduct their own personal lives in a way that will bring honor and reverence to Him. This is commanded and described in the Bible – God's Word. Such Christian conduct is described in part below and is as follows:

1. Love for God (the Father, son – Lord Jesus Christ, and Holy Spirit) and for each other in His family (Deuteronomy 6:5; 10:12; John 13:34-35; I John 4:7-11)
2. Unity of spirit, each with differing, but complimentary abilities and common goals (Philippians 2:2; I Corinthians 12:2-3; Colossians 3:20; Romans 13:1-17)
3. Obedience to those He has placed over us and to God (I John 2:3-6; 5:2-3; Colossians 3:20; Romans 13:1-7)
4. Humility in serving each other as Christ gave us commandment and example (Philippians 2:3-11; I Peter 5:5-6; John 13:1-17)
5. Separation from all worldliness and sin (2Corinthians 6:14-18; John 17:14-17; James 4:4; I John 2:15-16)
6. Dedication to God of ourselves and all that we have (Romans 6:12-13; 12:1-2; Daniel 1:8)
7. Diligence in work and service (Deuteronomy 6:17; Colossians 3:23-23; Hebrews 6:10-12)

When disagreements arise within the school, students and parents should follow the Scriptural principles of Matthew 18:15-35 by first discussing the matter with the person(s) involved. If the matter cannot be resolved at this level, the administration is ready to help.

Class Discipline

The goal of Fishers Christian Academy is to provide the best possible learning environment in a Christian atmosphere. Believing that discipline is necessary for the welfare of the student as well as the entire class and school, each teacher is given the responsibility of enforcing classroom regulations, in the manner which he/she feels is in accordance with school policy and in light of Christian principles of discipline as set forth in the Scriptures. Since the teacher is responsible to maintain appropriate classroom behavior, it becomes necessary to correct any behavior that hinders the teacher or students in the classroom. Students are expected to abide by the biblical principle, "Do unto others as you would have them do unto you."

When misconduct occurs, corrective measures will be used to help the student change his/her behavior and attitude. Examples of typical corrective measures are student-teacher conference, in-school and after-school detention, student-administrator conference, parent-teacher conference, and administrator-parent conference.

Actions that threaten or harm another individual's ability to function rightly and safely will require further corrective measures. Therefore, the student may be suspended or expelled for lying, stealing, cheating, disrespect, cursing, vandalism, gang-related items or symbols, or misconduct. Although this list of infractions is not exhaustive, it represents behavior that is not acceptable. The Academy has adopted a "zero tolerance" policy toward violence, fighting, or threats of any kind. This includes possession of anything that could be used as a weapon. Students may be expelled for any action or statement associated with violent behavior including a joke that could be interpreted as a threat. Students' lockers, book bags, or other storage areas are subject to search, upon reasonable suspicion, for prohibited or illegally possessed substances or objects. The Discipline Committee will make decisions on an individual basis regarding suspensions and expulsions.

A sense of the need for the spiritual growth in the light of biblical principles has led Fishers Christian Academy to adopt Standards of Conduct which are believed to be conducive to the environment that will best promote the spiritual welfare of the student. Students are expected to abide by the Standards of Conduct throughout their enrollment whether at home, school, or elsewhere. Each student is fully responsible for the reputation he builds for himself, including online and through social media.

Students will not be admitted to class without a signed Standards of Conduct agreement on file at the Academy. Keeping the Standards of Conduct is necessary to remain a student at Fishers Christian Academy. Students who do not report violations of the Standards of Conduct may be subject to disciplinary action.

Please feel free to consult with the office about any problem or question that concerns the welfare of students. It is the desire of the administration and the faculty to be of service to both the parents and student; each teacher welcomes a visit from any parent. We do urge, however, that such visits be made by appointment with the teacher at a convenient after-school hour.

Full cooperation is expected from both the student and parents in the education of the student. If at any time the school feels that this cooperation is lacking, the student may be requested to transfer out. Also, if the student's behavior or attitude indicates an uncooperative spirit or one that is out of harmony with the spirit and standards of Fishers Christian Academy, whether there is any definite breach of conduct, he may be requested to transfer out.

Fishers Christian Academy is above all else a Christian institution in both philosophy and practice. We firmly believe there is no place at FCA for worldly practices or divisions so common among other institutions. Fishers Christian Academy has the reputation of having a student body with an excellent spirit with every student treated equally and fairly regardless of nationality, race, or background. Therefore, any student who promotes division or a divisive spirit through social media, secret clubs, symbols, pictures, writing, flags, banners, slogans, or any divisive activism is out of harmony with the standards and Christian philosophy of Fishers Christian Academy may be withdrawn or refused reenrollment at the discretion of the administration.

Attendance at Fishers Christian Academy is a privilege and not a right. Students forfeit this privilege if they do not conform to the standards and ideals of work and life of Fishers Christian Academy.

It would be impossible as well as unwise to make rules to cover every conceivable situation. Good behavior must come from the heart and not mere conformity to man-made regulations. Finally, parents can be tremendous help to the school if they demonstrate the following responses to the school discipline:

1. Give the faculty and staff of FCA the benefit of the doubt.
2. Realize that the student's report is often emotional in nature and lacking all the necessary information.

3. Realize that the school endeavored to follow Biblical principles in the establishment of rules and seeks to enforce them without favoritism.
4. Support the school by calling us for the facts regarding disciplinary situations.
5. Spare the child by refraining from airing your gripes and complaints to him/her about the school.

6.0 Standards of Dress and Appearance

The principles given in the Scriptures (I Corinthians 10:31; 11:1-16; 14:40; I Timothy 2:9-10; I Peter 3:1-7) teach that in appearance and grooming, the Christian must reflect certain Biblical standards. Our outward appearance reflects our heart and mind. Through our clothes, hairstyles, make-up and cleanliness, we either draw attention to ourselves or magnify the Lord.

Since Fishers Christian Academy serves families from many different backgrounds, it is only natural that there will be differences in dress and grooming customs. To maintain a consistent testimony, all students are expected to meet the standards that follow. Students are not to strive for the bare minimum requirements, but to learn to grow in godliness in their choices.

Our dress code is designed to teach young people an "outward adornment" that reflects the inner beauty of the Lord Jesus Christ. It enhances the development of a "meek (submissive, yielding) and quiet spirit, which is in the sight of God a great price." (I Peter 3:3-4)

6.1 General Standards – All Students

All students will dress in a neat, modest, clean, and appropriate manner for school and all school functions. The biblical principle underlying all standards of dress and grooming is modesty. Modesty applies not only to common decency but to the matter of calling undue attention to oneself as well.

The school **uniform** is required during and after school hours while on campus. On approved occasions, students are permitted to dress appropriately within the dress code guidelines. Extremes in dress are not allowed. Student dress must not depict anything that would detract from the testimony or standards of the school. Students should avoid clashing colors and styles. Students' outfits are to be loose fitting and opaque (not form fitting or see through). Tight, sloppy, or baggy clothing or dirty, worn or stained clothing is not appropriate at Fishers Christian Academy. Clothing with writing on it is not acceptable for

school or school functions. Skirts and pants are to be worn at the waist rather than at the hips. Any bare skin at the waist, regardless of the movement, is unacceptable. Jackets or coats, except for fleece school jackets, are not to be worn in class. Long-sleeved undershirts are not permitted. The school sweater is acceptable also when it is cold.

Shoes are to be of dress or dress/casual variety. Sandals, including any variety of flip-flops are not permitted. Heels are to be more of the flat or low variety, rather than "high heels." Traditional soles rather than elevated are acceptable. Students may wear casual shoes, sneakers or tennis shoes.

Students are not permitted to change clothes after school without permission unless a student is dressing to participate in or attend an extracurricular or sports activity or event. School programs require classroom dress unless otherwise announced. Girls may wear modest long shorts at athletic events. Boys and girls should wear athletic uniforms when playing at an event.

While at school, student dress will be governed by the Academy uniform program. Uniform guidelines and links for ordering are located on the Academy website. Students are to be neatly and appropriately dressed for all Academy-sponsored activities. Students violating the dress code at school or other activities may, at the discretion of the administration, be asked to leave campus until their appearance meets Academy standards. Parents and guests of students are expected to comply with the standards of modest dress exemplified by the Academy dress code (skirts or dresses for ladies, long pants or slacks for men) while participating in Academy activities or attending Academy functions.

Uniform K4—6th Grade

Accessories for girls: White, black, grey, or navy-blue tights or socks, and shoes/sneakers must be worn at all times. During the winter months, boots and leggings may be worn. The following are not permitted at any time: jewelry, nylons, make-up, nail polish, lipstick, hats, bracelets, nose rings or necklaces. Girls may wear stud earrings only, no dangles or hoops. No coats or jackets are to be worn in class, except the uniform sweater or fleece jacket may be worn.

Uniform 7th—12th Grade

Accessories: Black, white, grey or navy-blue socks, and casual dress shoes, sneakers or tennis shoes are acceptable. Basketball shoes or high-tops are not permitted, except for PE. During the winter months, boots and leggings may be worn.

Makeup and nail polish are permitted in moderate amounts and conservative style. No dark colors. Moderate amount of jewelry is allowed. Earrings should be no more than one inch in length or width. Only one earring per ear, worn in the earlobe only. No more than one ring per hand. Jewelry must be conservative in both quantity and style. Hair should be a natural color.

6.2 Young Men

1. **Uniform**: All students must wear the school uniform each day. All uniforms must be purchased at **SchoolBelles.com**. Preferred School Number: **S2994**
   K4-6th grade students: The uniform consists of khaki pants and navy polo shirt with FCA school crest. Boys may wear casual dress shoes or sneakers.
   7th-12th grade students: The uniform consists of khaki pants, navy polo shirt with FCA school crest, oxford blue shirt and tie (Wednesday only). Boys may wear casual dress shoes or sneakers.
   You may also purchase the fleece jacket and sweater as optional items. All polos, jackets and sweaters are required to have the school crest.
2. **Accessories**: Casual shoes, sneakers, tennis shoes, dark socks and brown/black coordinating belt must be worn always. The following are not permitted at any time: hats, bracelets, earrings, nose rings or necklaces. No earring holes or tattoos are allowed. School rings and watches are permitted. No coats or jackets are allowed in the classroom, except the uniform sweater or fleece jacket.
3. **Hair**: Hair must be traditional, masculine in nature, and neatly trimmed. The hair may not rest on the collar or cover any portion of the ear. Hair must fall at least 1" above the eyebrow. Sideburns may not extend below the middle of the ear or be cut above the top of the ear. Hair coloring is not permitted. Hair is to be tapered in the back and on the sides. No “faddish” styles or perms are permitted.
4. Boys must be clean-shaven at all times. No facial hair is permitted.

6.3 Young Ladies

1. **Uniform**: All students must wear the school uniform each day. All uniforms must be purchased at **SchoolBelles.com**. Preferred School Number: S2994
   K4-6th grade students: The uniform consists of plaid skirt and navy polo shirt with FCA school crest.
   7th-12th grade students: The uniform consists of plaid skirt, navy polo shirt with FCA school crest, oxford blue shirt and tie

(Wednesday only).
You may also purchase the fleece jacket and sweater as optional items. All polos, jackets and sweaters from SchoolBelles.com are required to have the school crest.

2. All students must wear the school uniform each day. The designated dress uniform will be worn on specified days and for special events scheduled throughout the year (special meetings, programs, graduation, etc.). Girls should only wear skirts or dresses. Pants are not allowed.
3. The length of a skirt, dress, sport shorts or culottes should be no shorter than the bottom of the kneecap whether the student is standing, walking, bending, or sitting.
4. The uniform sweater or fleece jacket may be worn in classroom. No coats or jackets are allowed to be worn in class.
5. No ankle bracelets, toe rings, “noisy” jewelry or hair accessories, or body piercings are permitted. No tattoos are allowed.
6. Hairstyles must be conservative and consistent with a traditionally feminine appearance. Hair should be a natural color.

7.0 Academics

Fishers Christian Academy places a strong emphasis on academic fundamentals and is considered a college preparatory institution. All subjects are taught in light of biblical truth.

7.1 Faculty

Fishers Christian Academy teachers are dedicated Christians who serve the Lord Jesus Christ faithfully. Each member of our faculty has demonstrated scholastic achievement and possesses a bachelor's degree or beyond. All teachers go through a certification process by the American Association of Christian Schools.

7.2 Curriculum

The curriculum for all grades has been structured so that the students will receive training in all academic subjects required by the State of Indiana. Subjects are taught from a biblical viewpoint. Social development is encouraged through the teaching of good manners, high moral standards, respect for parents and authority, and patriotism.

The Abeka Curriculum is used for all classes and supplemented with appropriate resources as deemed necessary by school administration.

7.3 Report Cards

Report cards are issued at the end of each nine-week grading period. Each report card will be given to the parents during the parent/teacher meeting or may be sent home with a paper for each parent to sign and return to the teacher. Final report cards will be withheld for outstanding accounts.

Progress reports are sent daily to parents through **Gradelink.com**. Students' progress can be tracked for each subject; as well as, alerts may be used to note other areas of concern or to communicate exceptional progress.

Final grades are determined by homework, quizzes, tests, exams, class participation, projects on a percentage basis per teacher.

7.4 Grading Scale

The following system is used to determine letter grades and grade points for the calculation of Grade Point Average (GPA) and class rank. Additional weight will be added to GPA value in Honors Courses.

Score	Grade	GPA Points	Honors
100-99	A+	4.33	4.83
98 – 93	A	4.00	4.50
92 – 90	A-	3.67	4.17
89 – 87	B+	3.33	3.83
86 – 83	B	3.00	3.50
82 – 80	B-	2.67	3.17
79 – 77	C+	2.33	2.83
76 – 73	C	2.00	2.50
72 – 70	C-	1.67	2.17
69 – 67	D+	1.33	1.83
66 – 63	D	1.00	1.50
62 – 60	D-	0.67	1.17
Below 60	F	0.00	0.00
Excessive Absence	X	no credit	no credit

7.5 Honor Roll

Honor Roll students receive recognition for the following:

1.	Superior Academic Honors (A Honor Roll)	3.67—4.00
2.	High Academic Honors (A/B Honor Roll)	3.33—3.66
3.	Academic Honors (B Honor Roll)	3.00—3.32

7.6 Academic Probation

Academic probation is extended to a student who has been retained or has ended the previous year with unsatisfactory final grades yet passing and able to be promoted. Academic probation makes it possible to monitor a student's progress in a more specific way. A student who fails to improve his academic standing or even slips farther back in it may have his probation extended, modified, or the student may even be placed back into the previous grade level if he was not retained. If the student continues to demonstrate difficulty in mastering the subject matter, the school may recommend that the student be withdrawn from the school.

Students who have been promoted despite failing some subjects, who have trouble in maintaining an average grade, and who after their promotion continue to demonstrate unsatisfactory or failing work in core academic subjects, may be required to repeat the previous grade or course. This may require that the student be put back a grade during the year so that they will demonstrate a mastery of the subject matter.

All students entering Fishers Christian Academy in 7th grade or above are automatically placed on academic probation for the first semester.

7.7 Dropping/Adding Classes

The administration will consider requests to drop or add courses during the first two weeks of each semester. A student desiring to drop or add a course should request an appointment to meet with the administration. These changes require approval of all teachers concerned, the student's parents, and the school administration.

7.8 Graduation Requirements

To graduate from Fishers Christian Academy and receive the school's diploma, a student must have accumulated 48 total credits and fulfill graduation pathways. No credit is given for a failing grade. The principal will notify parents and students at the end of the academic year of their accumulated credits. A proposed schedule of classes will be set up for the next school year offering the necessary course credits for the student to continue studies at Fishers Christian Academy. The required classes to

graduate with a Core 40 Diploma and a Core 40 Academic Honors Diploma are listed below. All students are required to take a Bible course every semester they are enrolled at Fishers Christian Academy.

Course and Credit Requirements	
English/ Language Arts	**8 credits**
	2 credits: English 9 1 credit: Communication-focused course 5 additional English credits
Mathematics	**7 credits (in grades 9-12)**
	2 credits: Algebra I 1 credit: Personal Finance 2 credits: Geometry 2 credits: Algebra II
Science	**7 credits**
	2 credits: Biology I 2 credits: Physical Science/ICP 2 credits: STEM-Focused credits 1 credit: Computer Science
Social Studies	**5 credits**
	2 credits: U.S. History 1 credit: U.S. Government 2 credits: World Perspectives
Physical Education	**1 credit**
Health and Wellness	**1 credit**
Bible	**8 credits (1 per semester at FCA)**
Electives	**5 credits** (Fine Arts, Languages)
Minimum Total 42 Credits Required for Core	

CORE 40 with Academic Honors *(minimum 47)*

For the Core 40 with Academic Honors diploma, students must:

- Complete all requirements for Core 40.
- Earn 2 additional Core 40 math credits.
- Earn 6-8 Core 40 world language credits
  (6 credits in one language or 4 credits each in two languages).
- Earn 2 Core 40 fine arts credits.
- Earn a grade of a "C" or better in courses that will count toward the diploma.
- Have a grade point average of a "B" or better.
- Complete one of the following:
  - A. Earn 4 credits in 2 or more AP courses and take corresponding AP exams
  - B. Earn 6 verifiable transcripted college credits in dual credit courses from the approved dual credit list.
  - C. Earn two of the following:
    1. A minimum of 3 verifiable transcripted college credits from the approved dual credit list,
    2. 2 credits in AP courses and corresponding AP exams,
    3. 2 credits in IB standard level courses and corresponding IB exams.
  - D. Earn a combined score of 1250 or higher on the SAT and a minimum of 560 on math and 590 on the evidence-based reading and writing section
  - E. Earn an ACT composite score of 26 or higher and complete written section
  - F. Earn 4 credits in IB courses and take corresponding IB exams.

Graduation Pathways

Graduation Requirements	Graduation Pathway Options
1) High School Diploma	Meet the statutorily defined diploma credit and curricular requirements.
2) Learn and Demonstrate Employability Skills (Students must complete at least one of the following.)	Learn employability skills standards through locally developed programs. Employability skills are demonstrated by one the following: • **Project-Based Learning Experience**; OR • **Service-Based Learning Experience**; OR • **Work-Based Learning Experience**.
3) Postsecondary-Ready Competencies (Students must complete at least one of the following.)	• **Honors Diploma**: Fulfill all requirements of either the Academic or Technical Honors diploma; OR • **ACT**: College-ready benchmarks; OR • **SAT**: College-ready benchmarks; OR • **ASVAB**: Earn at least a minimum AFQT score to qualify for placement into one of the branches of the US military; OR • **State- and Industry-recognized Credential or Certification**; OR • **Federally-recognized Apprenticeship**; OR • **Career-Technical Education Concentrator**: Must earn a C average in at least two non-duplicative advanced courses (courses beyond an introductory course) within a particular program or program of study; OR • **AP/IB/Dual Credit/Cambridge International courses or CLEP Exams**: Must earn a C average or higher in at least three courses; OR • **Locally created pathway** that meets the framework from and earns the approval of the State Board of Education.

7.9 Academic Honor Classes

The following classes are considered honors classes and receive an additional weight of .5 to the student's GPA: Algebra II, Geometry, Precalculus, Physics, Spanish II, Spanish III

7.10 Promotion Requirements

All promotion to the next grade level is dependent upon the successful completion of schoolwork at the previous grade level. The school's "automatic retention" policy is as follows:

1. Kindergarten: the student is retained in K5 if he fails to meet minimum requirements
2. Grade 1: the student is retained if he fails reading
3. Grade 2: the student is retained if he fails reading and math
4. Grade 3-6: the student is retained if he fails two or more of the following subjects: reading, math, spelling, and grammar
5. Grades 7-8: the student is retained if he fails two of the four core academic subjects: English, history, science, and math
6. Grades 9-12: placement is determined as follows
   - 9th Grade successfully completed 8th grade
   - 10th Grade must have accumulated 10 credits
   - 11th Grade must have accumulated 21 credits
   - 12th Grade must have accumulated 32 credits

The "Retention by Parent Agreement" policy relates to the four core subject areas (English, History, Science, and Math) as follows:

1. The student is passing all subjects with a "D" average or is passing 3 subjects with a "D" average and is failing one subject; or,
2. The parents agree, after consultation with the teacher and the principal, that it is to the student's benefit to repeat the grade

In such cases where the student is retained the school shall do the following:

1. Restrict retention to one year. Students needing to be retained a second year will not be readmitted
2. Have the approval of the school's principal after consultation with the teacher
3. Issue a "possible retention" notification to the parents after the first semester
4. Consult other criteria (if available) when reaching a final decision (i.e. Other faculty observations, achievement tests, ability tests, outside resources, etc.)

5. Summer School Policy – Students failing a course may be required to take summer school before they can continue in Fishers Christian Academy

7.11 Homework

Homework is a cornerstone to learning and understanding. Assignments are designed to reinforce classroom instruction, to provide additional enrichment, or to allow students to make up work that is missed due to absence from school. Homework is the responsibility of the student; however, parents are encouraged to be actively involved in every aspect of their child's education. FCA fully utilizes **Gradelink.com** to assist parents in knowing the homework assignments. Homework is given for several reasons:

1. **For Preparation:** Students profit most from classroom explanation and discussion when preparatory reading assignments are given.
2. **For Practice:** Following classroom explanation and illustration, homework is given so that the material will be mastered.
3. **For Remedial Activity:** As instruction progresses, various weak points in a student's grasp of a subject become evident. Homework following instruction may be given to overcome such difficulties.
4. **For Special Projects:** Book reports, compositions, special assignments, and projects

Homework for Junior and Senior High will be regularly assigned in each grade level and weighted on a zero (0) or ten (10) basis. Homework fully and accurately completed on time will receive ten (10) points for that day assigned. Homework that is NOT completed accurately or fully will receive a zero (0) for that day. Homework may account for up to one-quarter of their grade.

Students who do not complete or turn in homework assignments on time will receive a lunch detention for that school day. During lunch detention, the student will quietly eat their lunch and work on the incomplete assignments in an area away from the other students.

The accumulation of more than 5 lunch detentions in a semester is considered a serious offense. After 5 lunch detentions are accumulated, the student will be required to serve an after-school detention. There will also be a cost of $15.00 to attend afterschool detention. Refusal to attend will result in possible expulsion.

We request parents' full cooperation in seeing that the assignments are completed. Repeated delinquent homework could result in a student's expulsion.

7.12 Books and Supplies

All textbooks and workbooks are provided through the Academy. Students are responsible for lost or damaged textbooks. Students are responsible to purchase all school supplies for their grade from FCA's School Supply List given out at the beginning of the school year. Students may need to purchase additional supplies throughout the year for projects or depleted supplies.

7.13 Field Trips

Field Trips are provided as a means of enhancing our school's educational program. Field trips are designed to place emphasis upon academic pursuits; however, there is room for field trips for entertainment reasons. Parents will be given opportunity to assist in chaperoning and driving on the field trips. Fishers Christian Academy faculty must be in charge at all times during any field trip of the school. Parents must defer to school personnel on matters of policy, procedure, and discipline. Students who misbehave during the field trip may be disciplined to the extent that he/she may be taken back to the school and miss out on the trip. Parents give the school permission for their student to attend any school-sponsored field trip when signing the enrollment paperwork on Gradelink. Class funds will usually help to defray the cost of the trips; however, parents may be required to pay an additional fee to help cover expenses related to the field trip.

7.14 Testing

All students, K5-11th grade are administered Study Island Assessments and scores are included in the AACS national testing program, as well as in the national norms. Additionally, students in grades 3-11 are required to participate in ILEARN and College and Career Readiness.

Juniors take SAT-School Day at FCA in the spring. Students not passing SAT, will have to take ACT and ASVAB tests as well. These tests are administered at various locations throughout the state. Students may acquire the registration information from the guidance counselor or via the internet at www.collegeboard.com and www.act.org. Additionally, students are highly encouraged to set up an account on www.Khanacademy.org.

7.15 Transcripts

Official transcripts are sent to schools or colleges with a written request. Seniors are given the opportunity to obtain free transcripts for a period of 2 years, including their senior year. Beginning 12 months after graduation, a $5.00 transcript fee will be required with each request for a transcript. Please allow 14 days to process transcript requests. If the school shall

cease operations, Fishers Baptist Church will maintain all academic files and transcripts.

7.16 Transfer Credits

Transfer credits from other Indiana State accredited schools will be accepted for a one to one transfer. Other credits will be considered for transfer based on the Indiana State requirements for course completion.

8.0 Emergencies

8.1 School Delays/Cancellations/Dismissals

Inclement weather or other emergency circumstances sometimes will force the delay or cancellation of classes for the day. In the morning before school begins, announcements to this effect will be made by text message and television stations between the hours of 6:00 AM – 7:30 AM. eLearning program will be utilized on these days. Incidents occurring during the school day will also be announced by text message. If necessary, parents may be called.

8.2 Emergency Evacuation Drills

1. **Fire Drills:** Fire Drills are held at the beginning of every month during the school year. Each drill should be conducted in a safe and serious manner. Room evacuation signs are posted in each room listing a primary as well as a secondary evacuation route. Teachers will instruct students on proper fire drill procedures. Fire and safety inspectors visit the school regularly to ensure that Fishers Christian Academy follows all current fire and safety regulations.
2. **Tornado Drills:** Tornado Drills are conducted in the early fall and especially during the spring season. Classes will proceed to the back exit designated as the storm shelter. It is located on the southside of the facility.
3. **Emergency Evacuation Drill:** In the event of an emergency mass evacuation, specific directions will be given over the intercom system. All students, faculty and staff will take immediate action to clear the building and proceed to the nearest designated rally points.

9.0 Student Health Guidelines

9.1 Health & Medical

Fishers Christian Academy does not have a nurse on the premises on a regular basis, though all the staff have their First Aid and CPR certifications. Therefore, we are able to provide simple first aid to students who need immediate but minor medical attention. For students who need additional aid, the administration will contact the parent(s) to pick up their child and make the necessary arrangements for further care.

If the illness is severe or emergencies arise that require immediate, professional, medical attention, the student may be taken by private vehicle to the nearest hospital. An ambulance will be called in extreme emergency situations.

Parents are required to submit complete emergency medical and current insurance policy information to the administration upon enrollment. Parents should contact the administration to update this information whenever a change occurs. It is important for parents to inform the school if their student has allergies, physical limitations, or other unusual illnesses or conditions, requiring special attention by the classroom teacher or the school.

Students who have any of the following symptoms should be kept home: headache, fever, diarrhea, vomiting, sore throat, rash, heavy cold, or body aches. These are often forerunners of many different illnesses that can be easily spread around a classroom.

9.2 Student Illness or Accident

1. Accidents: Injuries incurring on the campus or during an Academy sponsored activity should be reported immediately to the personnel responsible for supervision. Parents may contact the office for information needed for their insurance company.
2. Forms: All students are required to comply with health department regulations regarding vaccinations and immunizations. All pertinent records must be on file in the Academy office by September 1st of the current year.
3. Illness: Students who become ill during the school day should report to the Academy office. If it becomes necessary for the student to go home, the office will contact the parent/guardian. Upon arrival, parents must report to the office. All students must sign out before leaving the campus.

9.3 State Health Requirements

1. **Physical Exam** – all new entrants, kindergarten, 1st, 3rd, 7th, and 10th grades. All students participating in athletics must have the IHSAA medical form signed by a medical doctor.
2. **Immunizations** – oral polio, DPT, measles, mumps, rubella (For religious convictions, students may be exempted from these immunizations provided a physician statement of medical exemption is on file or a written statement of exemption).
3. **Scoliosis Screening** – all students between the ages of 8-16 (Religious exemption does apply.)

9.4 Communicable Diseases

While it is not the intent of Fishers Christian Academy to discriminate against any child, a safe learning environment must be provided for the students. This includes protecting students from exposure to communicable disease. In the best interests of both the sick and the well child, it is the policy of Fishers Christian Academy not to accept students who have been diagnosed as carrying a communicable or potentially lethal disease. Children who have communicable diseases should remain at home for the recommended periods of time, which are as follows:

Measles	4 days from onset of the rash
Strep Throat/Scarlet Fever	24 hours after antibiotics have been started and a physician's note
German Measles (3 day)	4 days from the appearance of the rash
Chicken Pox	7 days after the first blisters appear
Mumps	9 days or until all swelling has disappeared
Conjunctivitis (Pink Eye)	24 hours after the start of antibiotics
Impetigo	Until lesions have healed or with a doctor's note
Head Lice	Until free from nits
Ringworm	Until treatment has begun
Scabies	Until treatment takes effect
Shigellosis	24 hours after treatment with antibiotics
Coxsackie Viral Infection (Hand, Food, & Mouth)	Until the fever is gone and the child feels well
Flu	24 hours after severe symptoms subside

Note: Any child with a 100-degree temperature will be sent home and not allowed to return for at least 24 hours. Students must be fever-free for 24 hours without the use of fever-reducing medicine.

9.5 Head Lice

Parents must notify the school if their child has head lice. In the elementary grades, all students in that child's class will be checked for head lice. Any student who is found to have lice and/or nits (eggs of lice) will be sent home. After the student has been properly treated and there are no lice or nits in the hair, the child may return to school.

9.6 Medicine

No student, regardless of age, is allowed to carry medication. All medication must be turned in to the school office immediately upon arriving at school. It will be given to the teacher and dispensed per the prescribing doctor's orders. Medicines must be properly labeled with the student's name, dosage amounts and specific times to be given. A "Medication Policy" form must be completed, signed by the parent, and turned in to the school office for all forms of medication prior to being administered.

10.0 Transportation

It is the parent/guardian's responsibility to arrange for the transportation of their child to and from school.

10.1 Parking

The parking lot of the church is for school usage during the school week. Student drivers and parents are to park their cars on the northeast side across from the entrance door. Vehicles are not to be left overnight without permission. Students who are properly licensed drivers may be permitted to drive to school. Permission forms can be obtained from the school office. The form must be filled out in its entirety and turned into the office before the student driving privilege can be granted. Violation of the school's driving policies may result in suspension of this senior student privilege.

10.2 Student Drivers

1. Properly licensed students may drive an automobile to school (no bicycles, scooters, or motorcycles). Students driving to school must obtain approval from the administration and must park in the designated area.
2. Speeding and reckless driving on campus will not be tolerated. Driving privileges will be revoked.
3. Students may not return to their car during the school day without permission.

4. Students may not loiter in the parking lot before or after school. Upon arrival on campus, students must enter the building within a reasonable amount of time (as opposed to waiting in a car).
5. Vehicles may be inspected at the discretion of the administration.
6. Students are not allowed to drive another student's vehicle.
7. Students must have written permission from a parent/guardian to leave the campus with another student or adult. In the case of an emergency, a parent/guardian must contact the Academy office.

10.3 Activity Bus

The school bus and van are used to transport students to and from school-related activities such as field trips and athletic competitions. When being transported on a bus, students must abide by the following rules:

1. Permission slip must be signed by parent/guardian.
2. Remain seated always in an appropriate manner.
3. All body parts, including hands and heads, are to be kept completely inside of the bus.
4. Students must quietly talk and not create disturbances on the bus.
5. Typically, boys and girls will not sit together in the same seat while on the bus.

11.0 Arrival and Departure

11.1 Before/After School

Supervised care can be provided each morning at an additional cost beginning at 7:00am. Students arriving at school before 7:55am must report to a designated area. Students are not to be in other areas of the campus without permission.

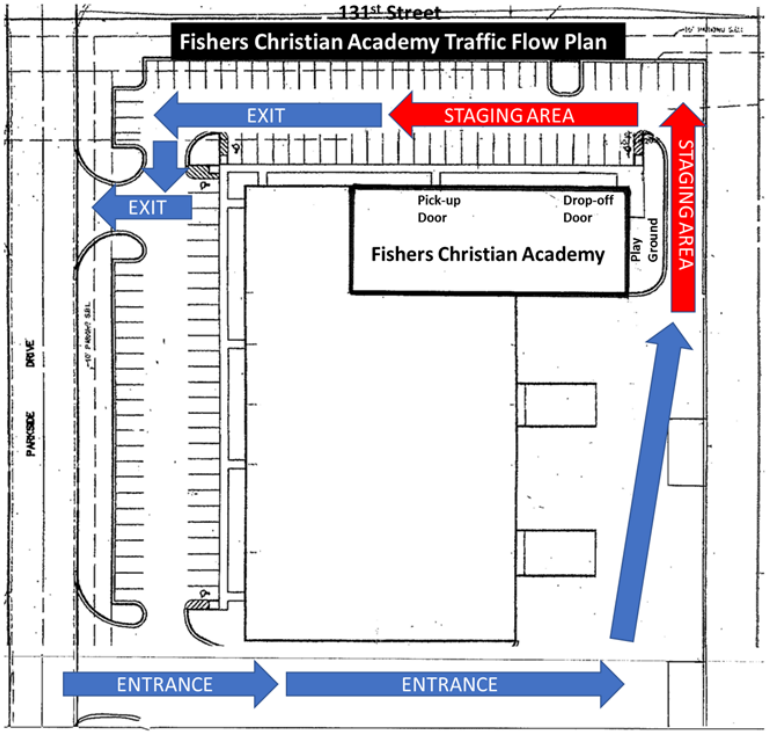
After school each day, supervised care is provided from 3:45-5:30pm, also for an additional cost. Preschool and elementary students remaining on campus after 3:45pm will be taken by their teacher to the designated area. Middle school and high school students remaining on campus after 3:45pm must report to the designated study room.

Childcare during normal school hours is not provided when school is not in session. In the event of early, weather-related closings, arrangements should be made to pick up students as quickly as possible. Supervision will be provided until a parent/guardian arrives.

Groups meeting before or after school must use only the area of the building reserved for them and must leave all rooms and equipment in proper condition.

11.2 Traffic Flow Plan for Drop Off and Pick Up

Drop-off times are 7:55-8:10am at the northeast corner main door and pick-up times are 3:25-3:45pm at the northcentral doors. Speed limit is 5 mph.



11.3 Visitors on Campus

Students may bring guests to school if they obtain prior approval from the principal. Visitors are not to loiter on school property. All visitors will observe school regulations, including dress code, in order to visit the school's classes. Visitors are considered visiting the school due to an interest in the school and not for purely social reasons. Any visitor may be asked to leave the school when his/her behavior becomes disruptive or he/she violates school standards.

Parents are always welcome at Fishers Christian Academy. When visiting the school, parents should not go directly to their child's classroom. Should a parent need to see their child, the school secretary or other

school personnel will bring the student to the office. Should a parent need to speak to their child's teacher, an appointment should be made in advance for a mutually agreeable time other than during the regular school day, i.e. before or after school.

12.0 Parent-School Communication

It is often necessary for the parent/guardian and the teacher to meet to discuss certain situations. Individual teachers may be contacted directly, email or they may be reached through the office. If a meeting with several teachers is desired, the administration will work with the parent/guardian and the teachers that are involved to determine a time for the meeting. Any situation that is not adequately addressed through a parent/teacher conference should be referred to the administration.

12.1 Monthly Newsletter

FCA's Monthly Newsletter "The Knightly News" is sent home each month to provide information on upcoming events and important issues concerning the school.

12.2 School Website

Information about Fishers Christian Academy may be found by logging on to the school website at www.fisherschristianacademy.org. The website provides general information about the school, scheduled events, athletic schedule and directions to the games, access to **Gradelink.com**, and information about emergency closings.

12.3 FCA Facebook

Parents are encouraged to follow FCA on Facebook as it is one of many ways FCA communicates with the families. Programs and meetings are live-streamed and are posted on Facebook for later viewing.

12.4 Parent-Teacher Meetings (PTM)

Parent-Teacher Meetings will be held at the end of first, second and third quarters when report cards go out. At least one parent is required to attend our open house PTM night or schedule a meeting with their child's teacher. PTM nights are scheduled at 6:00pm and 6:45pm.
Important: Children are not to attend the PTM and should not be brought to school on these evenings.

12.5 Parent-Teacher Organization (PTO)

The Parent Teacher Organization (PTO) is designed to increase communication with all our parents and provide a way for parents to give back to the school. It is the only authorized parent organization of Fishers Christian Academy. Its purpose is to aid the school in fundraising activities, help provide feedback from a parent's perspective and assist teachers with field trips or other co-educational activities. Volunteers may also help the teachers with lunch duties or help with art, library, music, and physical education. Volunteers must set a godly example for our children and are expected to comply with the school standards of conduct and dress. The administration will approve each volunteer. Parents are encouraged to be a part of this volunteer organization and should contact the administration. Any parent wishing to volunteer must go through a background check.

12.6 Required Meetings

Parents and students are required to attend the following special meetings:

1. Parent/Student Orientation.
2. Parent-Teacher Meeting at the end of each quarter.
3. School Programs (Christmas, Spring, End of Year).

12.7 Problems

From time to time problems or issues happen throughout the school year. If the parent has a problem with a teacher or the administration, they should speak first to the individual to see if the problem can be resolved. If it is not resolved, then a time should be scheduled for both parent and teacher to speak with the principal or administration. The best of relationships may become strained from time to time. God has given us His directions for dealing with these situations in Matthew 18:15-20.

If you have questions or a problem arises which involves a teacher or the school, please implement the following problem-solving procedures:

1. Pray about it! God has given us the principles in his Word that can solve any problem. Ask Him to give all involved a willing heart to yield to His will. Pray for patience and pray for a solution.
2. Please do not talk with others about the problem before you have talked to the person involved. Often, there are facts that are unknown that will shed a different light on the situation. Telling others often initiates unfounded and damaging gossip.
3. Make an appointment to meet with the other party. Go with a servant spirit and a listening ear. An angry spirit does not solve problems: it only increases the problems. "A soft answer turneth

away wrath: but grievous words stir up anger." (Proverbs 15:1)

4. Meet with the teacher or other person and present your perception of what the problem is. Do not attack the person but deal only with the problem. Listen carefully to the other person's perception of the problem and listen for new facts that may lead to the solution of the problem.
5. Allow God to work in and through the situation. Each party must focus on his individual responsibility in the matter and what he can do to correct the problem.
6. If the parties cannot reach a solution, contact the administrator to work through the problem.

13.0 Extra-Curricular Activities

Extra-curricular activities and participants should exemplify the spirit and guidelines of the Academy. The following policies will govern student participation in such activities.

13.1 School Attendance

Students may not participate in extra-curricular activities on a day for which they have been charged with an unexcused absence. In the case of illness, a student must have checked in before third period (9:30 a.m. for elementary students) in order to be eligible to participate. Any student checking out before 3:00 p.m. due to illness is not eligible to participate on that day.

13.2 Academic Eligibility

Students involved in extra-curricular activities must maintain a cumulative (semester) 2.0 grade point average without an "F" in any subject that they are presently taking and maintain good citizenship. Grades will be checked at three-week intervals beginning with the completion of the third week of school. Any student failing to maintain eligibility will become ineligible to participate for a period of not less than two weeks, after which grades may be checked on a weekly basis to determine eligibility. Suspension from participation will begin on the second Monday following the grade check and the student may return to participation on the first Monday of eligibility following the two-week suspension.

13.3 Leadership Commitment

Students who are involved in extra-curricular activities are expected to provide the student body with strong, spiritual leadership. To participate in

such activities, students are expected to demonstrate a higher level of commitment than that required of the general student population.

1. Church Attendance: Students are to attend the weekly meetings at a church of like faith (Sunday School, Sunday morning service, Sunday evening service, mid-week service).
2. Ministry Involvement: Students are to serve in a local church ministry each week. (i.e. nursery, visitation, Sunday School worker, choir, bus ministry, etc.)
3. Entertainment: Students are not to participate in activities or entertainments that are not consistent with a Christ-honoring testimony. This would include, but not be confined to, attendance at rock, contemporary Christian, or country music concerts or a public movie theater. Students in leadership are expected to listen to and to view those things that would honor the Lord.
4. Conduct: Students are to be exemplary in their conduct at school. The accumulation of excessive demerits or discipline for more serious matters may affect a student's privilege to participate in extracurricular activities.
5. Dress: Students are expected to dress consistently in an appropriate and modest manner. This would include Sunday dress for Academy meetings and programs as well as for all church meetings.

Failure to comply with these guidelines may result in suspension from extra-curricular activities.

13.4 Outside Activities

It is the school's policy that the school will only sponsor those activities that meet the school's purpose and mission. Any activity of the school in the name of the school must meet this criterion, as well as, meet the school's policy for activities including but not limited to the following: adequate and appropriate chaperones, clearly itemized itinerary (if applicable), safe and sufficient transportation, and a concise explanation of the activity bearing the principal's signature of approval.

Private activities of the student must not bear the school's name or pretend to have the school's endorsement. Invitations to a student's private activity must be publicized privately not using the school name or school material to publish information about the activity. All letters sent out in the name of the school must first be approved by the principal and bear his initials.

14.0 General Policies and Information

14.1 Bible

God's Word, the Bible, is central to all that is done at Fishers Christian Academy; therefore, students are to have a King James Version (KJV) Bible with them at school and at their ready use for any class. Its availability and use is mandatory for Bible class and chapel.

14.2 Awards and Recognition

The school has an award system that includes many areas of school life. Recognition will be given to those students demonstrating Christian character, most improved effort, and highest average. Sports awards are issued annually at the Sports Banquet honoring those athletes who have demonstrated character and skill in their athletic endeavors. The Pastor's Award, Fishers Christian Academy's highest honor, is given to a graduating senior at the Commencement Exercises of the school who meets the following criteria: Christian character, leadership, scholarship. The student must generally exemplify the Biblical standards and ideals upon which Fishers Christian Academy was founded and upon which it stands. This award is not automatically given to a graduating senior.

14.3 Chapel

Chapel programs are designed to stimulate Christian thinking and assist in the application of Biblical principles. One day per week is set aside for chapel service at the school. Every chapel service is open to the school and church family. Only guest speakers approved in advance by the school's administration will be scheduled to speak in our chapel service. Student attendance is required for chapel and all school events.

14.4 Lockers

Each student in grades 1-12 is assigned locker space. Lockers are each student's own responsibility. Lockers are to be neat and clean at all times. Locker decorations are limited to the interior only, and all decorations are to be kept tasteful and consistent with our school's philosophy and teaching. No stickers are permitted. No student's locker is to be opened by another student. Only locks provided by the school office may be used. The administration reserves the right to open and check student lockers at any time.

14.5 Recess and Lunch Breaks

Recess is an important part of the learning environment. Classes will

rotate with a 15 minute recess time in the morning and in the afternoon. The lunch period is 30 minutes. Lunch will be eaten during this time and only in the designated eating area. Students are to provide their own lunches. Students will be under faculty supervision during lunch time.

14.6 Computer and Internet Policy

Every student is responsible for his/her actions and activities involving Fishers Christian Academy's Computers, Chromebooks, network and internet service, computer files, passwords and accounts. Student use of the Chromebook, computers, network and internet service is a privilege, not a right, and are provided for educational purposes and research consistent with FCA's educational mission, curriculum and instructional goals. All policies, school rules, expectations concerning student conduct, and communications apply when students are using computers or using the network and internet service. Compliance with policies and rules concerning computer use is mandatory.

Making internet access available carries with it the potential that someone might encounter information that some have identified as controversial and of potential harm. Fishers Christian Academy is dedicated to providing a safe educational environment. To provide this safe environment, and to ensure compliance with the Children's Internet Protection Act (CIPA) and the Neighborhood Children's Internet Protection Act (N-CIPA) we utilize filtering technology that blocks access to materials harmful to minors. Disabling or attempting to circumvent the filter is not permissible.

No Expectation of Privacy
Fishers Christian Academy's Chromebooks and computers remain under control, custody and supervision of Fishers Christian Academy at all times. Students have no expectation of privacy in their use of the Chromebooks or computers, including email, stored files, internet access logs, and search history.

Consequences for Violation of Computer Use Policy and Rules
Students who violate these policies and rules may have their computer privileges limited, suspended or revoked. Such violations may also result in disciplinary action, suspension, expulsion, referral to law enforcement and/or legal action. The principal and/or administration shall have the final authority to decide whether a student's privileges will be limited, suspended, or revoked.

Prohibited Uses
Examples of unacceptable uses of Fishers Christian Academy's Chromebooks that are expressly prohibited include, but are not limited to, the following:

1. Downloads - Students may not download, add, or install new programs, software or hardware onto school-owned computers unless approved for educational purposes under the direction of faculty, staff or administrator. Downloading sound and video files onto school-owned computers is prohibited without approval. Downloading rules apply to internet downloads and file transfer downloads via SD card or USB.
2. Cyber-bullying - Students may not utilize any technology to harass, demean, humiliate, intimidate, embarrass, or annoy other persons. Any cyber-bullying, on or off campus, that is determined to substantially disrupt the safety and/or well-being of the school community is subject to disciplinary action which may involve a report to law enforcement authorities. Profanity or obscenity for any reason will not be tolerated.
3. Accessing Inappropriate Materials - Students may not access, submit, post, publish, forward, download, scan, or display defamatory, abusive, obscene, vulgar, sexually explicit, sexually suggestive, threatening, discriminatory, harassing and/or illegal materials.
4. Illegal Activities - Students may not use FCA's Chromebooks, networks and internet services for any illegal activities or in violation of any policy or school rules. FCA assumes no responsibility for illegal activities of students while using school computers.
5. Violating Copyrights - Students may not copy, download, or share any type of copyrighted materials (including music and films) without the owner's permission. FCA assumes no responsibility for copyright violations of students.
6. Plagiarism - Students may not take/use someone else's work or ideas and pass them off as their own. Any materials obtained on the internet which are used in student work, must have the author, publisher and web site identified.
7. Malicious Use/Vandalism - Students may not participate in any malicious use, disruption or harm to FCA's Chromebooks including, but not limited to, hacking activities and creation/uploading of computer viruses.
8. Misuse of Passwords/Unauthorized Access - Students may not share passwords, use other users' passwords, and access or use other users' accounts.
9. Chat Rooms, non-school email servers and public proxy servers - the student use of chat rooms and home email servers cause personal risks to students that we as a school cannot manage. Student email must be channeled through our student email server.

School Liability

The school cannot and does not guarantee that the functions and services provided by and through our technology will be problem free. The school

is not responsible for any damages users may suffer. Although the school filters content through *Go Guardian*, the school is not responsible for users' exposure to "unacceptable" information nor is the school responsible for any misinformation. The school is not responsible for financial obligations arising through the use of school technologies. Damage to the working condition of the Chromebook is covered through insurance.

15.0 Classroom Rules & Procedures

15.1 Expectations

Students at Fishers Christian Academy are expected to maintain high standards for academic achievement. Preparation is critical for students to achieve excellence and flourish in the classroom.

1. **Come to class prepared.** It is your responsibility to have textbook(s), paper, pen, pencil, and materials before class begins.
2. **Be on time.** Be in your seat on time. Running and diving for the seat is not acceptable. Students should wait quietly in their seats if the teacher is not present. Do not leave your seat during class without permission
3. **Dress Code.** Students are to remain in dress code for the entire day.
4. Students are not permitted to chew gum during the school day.
5. Students are not allowed to speak without permission during instruction time.
6. Sunglasses, hats, or non-uniform items are not allowed.
7. Do not distract other students. Students are expected to pay attention and follow all instructions.
8. Do not write on the desks, walls, or whiteboards. Do not disturb materials on the teacher's desk or on other students' desks. Students are not to throw anything in the classroom.
9. Students are expected to do their homework assignments.
10. Students who miss a test due to an excused absence, will be given the number of days missed to make up the test (exception: students who are absent on test day only will be required to take the test on the day that they return).

15.2 Subjects Taught

Daily subjects taught include: Bible, math, language, reading, spelling, vocabulary, penmanship, science, and history. Weekly activities include: Music, art, and PE.

15.3 Homework

Homework will typically be sent home daily. The time spent on homework or studying should take 40-60 minutes, although it may vary based on your child's ability to understand the subject matter. Rule of thumb for homework should be based on the child's grade multiplied by 10 minutes. For example, a sixth-grade student should have 60 minutes of homework and a ninth-grade student 90 minutes. Incomplete homework assignments may result in loss of privileges and a lower grade. All homework assignments may be viewed on **Gradelink.com**.

15.4 Assignment Papers

Papers will be sent home on a regular basis. Parents should review the papers with their child. All tests and quizzes marked "Return" must be returned to school and any paper scored 60% or lower must be returned with a parent's signature. All tests and quizzes will be retained and secured by the teacher.

15.5 Student Planners

All students are responsible to write daily assignments in their student planner and parents must view and sign daily. The planners are additional communication tool between the teacher and parents. This assures the teachers that the parents are aware of daily assignments and discipline issues. Parents may also login to **Gradelink.com** to check assignments.

15.6 Classroom and School Clean-up

All students are required to help keep the building clean and presentable. All students will participate in classroom and building clean-up. Hard-work, cleanliness, and genuine care for our living space is a critical aspect of character development. Individual areas (lockers, desks, cubbies, etc.) are expected to be neat and orderly.

15.7 School Supply List

All students must have all school supplies by the first week of school. The school supply list will be given at the open house prior to the start of school and may be obtained at the office also. School supplies should be kept at the school. All students are required to have a King James Bible (KJV) by the first week of school. Bibles may be purchased at the FCA Bookstore for a significantly reduced price over a local bookstore.

15.8 Class Parties

The only organized parties are Christmas and 100 Day of School Party. Birthday parties are not held at school. Parents may bring refreshments to be shared with the entire class at a time designated by the teacher. Students having birthday parties away from the school may bring invitations to school only if the entire class is invited.

15.9 Privilege of Appeal

The administration reserves the right to consider special circumstances not covered in this handbook. If a student has a question regarding a disciplinary response, the privilege of appeal is available to the student. Inquiry is first made to the teacher and if further inquiry is necessary the student does have recourse to the Principal. Parental involvement at all levels is essential.

16.0 FCA Crest, Motto, Creed, and Colors Meaning

16.1 School Crest

The base of the Crest is the **Word of God** upon which this academy is founded; it is the foundation for all learning and living.

The **Sword** represents the Cross of Jesus Christ and the Living Word of God which is "quick and powerful and sharper than any two-edged sword."

The **Shield** represents the Shield of Faith "wherewith ye shall be able to quench all the fiery darts of the wicked."

The **Lamp** of knowledge represents intellectual development in the pursuit of wisdom and knowledge.

The **Dove** represents spiritual development which symbolizes the Holy Spirit in the pursuit of the command to "be filled with the Spirit of God."

The **Torch** represents the physical and social development as we train this generation to pass the torch of the Gospel to the next generation.

The **Harp** represents the pursuit of excellence in music and the fine arts for all that we do.

The **Two Lions** represent strength and honor while holding up the gospel of truth, each one encouraging the other to open their mouths boldly to "make known the mystery of the gospel" as ambassadors for Christ, and to stand in the spiritual battles to come.

The **Golden Knight** represents the Christian who is "strong in the Lord, and in the power of his might." Who has "put on the whole armour of God" that we "may be able to stand against the wiles of the devil."

Encompassed about all this is the **School Motto**: "Do all to the Glory of God," which represents the pursuit of excellence in every aspect of our lives.

16.2 School Motto

"Do All to the Glory of God" 1 Cor.10:31

16.3 School Creed

I am a Golden Knight for the Lord Jesus Christ who is “strong in the Lord, and in the power of his might.”

I must “put on the whole armor of God” that I “may be able to stand against the wiles of the devil.”

I understand that I, “wrestle not against flesh and blood, but against principalities, against powers, against the rulers of the darkness of this world, against spiritual wickedness in high *places*.”

Therefore, I must put on “the whole armor of God,” that I “may be able to withstand in the evil day, and having done all, to stand.”

I must have my “loins girt about with truth, and having on the breastplate of righteousness.”

My feet must be “shod with the preparation of the gospel of peace,”
and above all, I must take “the shield of faith,” wherewith I “shall be able to quench all the fiery darts of the wicked.”

I must “take the helmet of salvation, and the sword of the Spirit, which is the word of God.”

I must pray “always with all prayer and supplication in the Spirit, and watching thereunto with all perseverance and supplication for all saints.”

I must confidently witness “that I may open my mouth boldly, to make known the mystery of the gospel, For which I am an ambassador in bonds: that therein I may speak boldly, as I ought to speak.”

16.4 School Colors

Royal Blue represents Honor, Loyalty, and Respect.

Gold represents Purity, Integrity, and Selfless Service.